

# **Airport Advisory Committee Minden-Tahoe Airport Meeting Minutes for November 12, 2009**

The November 12, 2009 meeting of the Airport Advisory Committee (AAC) was held at the Douglas County Commission Chambers, 1616 Eighth Street, Minden, Nevada. AAC members present were Chairman Bradford, Members LaSor, Baushke, Christy, Spires and Wendling. Member Hayes was absent. County representatives/employees in attendance: Keith Kallman, Airport Manager, Todd Gressick, Airport Operations Supervisor, Mike McCormick, Assistant District Attorney, Mimi Moss, Community Development Director and Debra Porter, Accounting Specialist. Others in attendance: Rick Jenkins, Barry Smith, Eric Neusel and Cal Sato.

**1. Call to Order and Pledge of Allegiance.**

The meeting was called to order by Chairman Bradford at 6:01 p.m., followed by the Pledge of Allegiance, and AAC member introductions.

**2. Review and Approval of Minutes of the October 8, 2009, Meeting.**

Member Wendling moved approval of the minutes of the October 8, 2009 meeting; motion seconded by Member Baushke; carried unanimously.

**3. Public Comment.**

None.

**4. Presentation: Rick Jenkins, former South Lake Tahoe Airport Manager, Air Show Overview.**

Mr. Jenkins provided the members with a handout of an outline of Air Show/Open House considerations he thought would touch on the most important issues in planning for either one (attached). His presentation went over areas including budget, aircraft displays, aerials, vendors, volunteers (workers), and advertising. Mr. Jenkins stated the military displays were a big attraction and explained a DD2535, Request for Military Aerial Support must be submitted. Mr. Jenkins stressed that the timing was an important component to a well-organized air show/open house, as well as pulling together a committee to make decisions and set goals on how to proceed. Mr. Jenkins followed his outline, touching on all elements listed. He proceeded to explain funding, vendors, advertising venues to use, and answered questions from members Baushke and Christy on how many committee members would be needed and what hours were recommended for an open house. Mr. Jenkins responded a committee of 20 will cover most areas, as people have other jobs and not everyone can be on call through the coordinating process and that depending on what events were to take place: pancake breakfast, aerials, static displays, etc. would determine the timing for the open house. Mr. Jenkins stated he would be happy to provide assistance with the military items if needed.

**5. Discussion and possible action on Land Rezoning around the Airport Influence Area**

Keith Kallman, Airport Manager, introduced Mimi Moss from Douglas County Community Planning Division to help with the zoning detail, and explained he had maps developed to help with Mimi's overview. Mimi states what was being called Land Rezoning

was not the proper term because the question is based on the Airport Master Plan and Airport Influence Area, and to ensure proper uses surrounding the airport today that don't conflict with airport operations. Currently, if you look at the full boundary of the influence area zone, the color is light green which is A19, agriculture minimum 19-acre parcels. That's the lowest residential density for the most part that you can get in Douglas County. It also allows agricultural uses and agricultural uses are always found to be compatible with airport uses because there's usually nothing but crops or cows. So the majority of the map is A19. The area to the north and west of the airport is light industrial. Light Industrial is always believed to be a compatible use with airport operations. Those are usually your manufacturing businesses that are noisy and dirty and they don't seem to mind airport operations nearby. The areas north of Johnson Lane are the brown and the light green. The brown is forest and range which is FR19 or 40, and then there is also the light green which is SFR 1. Ms. Moss continued explaining different areas referring to the zoning map. She referred to the church use on the west side of Heybourne Road. In the A19 zoning district certain uses are allowed, plus residential uses. So the question may be we don't look at rezoning these areas but maybe look at the code and say what type of uses are allowed in these zoning districts within the influence area, and make adjustments to the code. Legal issues can be costly for rezoning. Ms. Moss discussed an area owned by Mr. Bently in a receiving area, but rezoning would require a Master Plan Amendment and a zoning change. Ms. Moss questioned the members if they are looking at rezoning or looking at the uses that are allowed in those zoning districts as they are set up today. Member Baushke states they are trying to do something to build a fence around that area so we don't have residential encroachment. Is dual zoning permissible? Ms. Moss states in order to change the use other than agricultural would be a Master Plan Amendment. Chair states they are looking for ways to constrain that encroachment and in each case there is a real challenge to get something done, but for now just wanted to seek guidance on what we could do and questioned Ms. Moss if there is something we could practically do to tighten this area up? Miss Moss suggested looking at what uses are allowed in that zone, and what uses are called out in the Airport Master Plan. Member LaSor states that he made the motion to consider this and what he was looking for was not so much changing A19 but figuring out a way that it would not be changed in the future and become single family residences on 1 acre lots. Miss Moss states you cannot speculate what a property owner may want to do in the future and you can't say this will be A19 forever. Member Spires asks if this is an overlay district. Overlay districts in the county are limited. Member Baushke would like this to be a continuing agenda item to find a way to protect the Airport

**6. Discussion and possible action on October 8, 2009 Revisions to Marketing Plan**

No discussion or action on this item.

**7. Discussion and possible action on new revisions to Marketing Plan**

**A. Open Airport Day.**

Member Baushke introduced Barry Smith, President, Antique Automobile Club of America (Carson Tahoe Chapter). Mr. Smith stated he had spoken with Member Baushke about participating in the "Wings & Wheels" and came to give his information and to put a plug in for the Sertoma Club he was President of and stated they earn money as concessionaires.

They do burgers, hot dogs, pancakes, and serve beverages so he would also give his contact information for a nonprofit vendor. Member Baushke stated that with the other car clubs they had spoken with they discussed time frames and dates. Mr. Smith stated September would be a great time for his car club. Discussion took place regarding local events coming up. Keith Kallman questioned the number of cars possibly being displayed, and Member Wendling questioned where they are going to park them. Discussion took place regarding a suitable space that is paved and getting the operators to agree to let them close a taxiway possibly.

**1. Committee Development (Tail Dragger, FBO's.)**

Member Wendling questioned whether the committee can be non-AAC members as he has 2 people he would like to ask. The Chair suggests food vendors i.e., Kiwanis, 20/30 club, CAP, and Sertoma. The Chair requests suggestions on law enforcement officials being on the committee, or do they want to stick to aviation related coordination. Chair questions Keith Kallman on this and he responds it would depend on whether or not they would want aerobatics. Chair states no, not for this year. The Chair then suggests that members of the AAC meet in a subcommittee. Michael McCormick explains meeting laws would prohibit meeting in subcommittees, and suggests it would be better if other individual took charge of the subcommittees. Chair suggested it would be best to continue with committee structure at the next meeting. Member LaSor requested Todd Gressick check online calendars, if possible, for the next meeting.

**2. Local Event Dates and Discussion of Airport Day Date**

Member Spires questioned dates. Chair stated June would not be practical, and September would be the best time to shoot for or October 2nd. Member LaSor suggests they pick a date closer to election. The Chair has concerns over time period conflicting with the Balloon Races & Air Races in Reno, the Candy Dance, as well as a Harley event in September. In October, Smith Valley has car shows and Bishop has a 31 day event. October 2 was decided to be the best tentative date. Discussion to carry over to next meeting.

**8. Discussion and possible action on Soaring Society of America Conference 2012.**

This item will be delayed. Member LaSor states the Soaring Society is expecting SoaringNV to be involved in the organization of the conference.

**9. Staff Update.**

Keith Kallman states the last public meeting will be December 16<sup>th</sup> from 6:00-8:00 p.m. at the CVIC Hall and requests 2 presenters for that meeting. Chair Bradford and member Baushke will do the presentation. Keith request members of AAC with an ending term to extend a letter to be reappointed to the County Manager's Office by December 18<sup>th</sup> (LaSor, Spires, Hayes). Member Baushke questioned whether approval had been given for a 3<sup>rd</sup> year term, and the Chair stated Keith is working on it. Todd stated the airport has installed 7 new noise signs, and did some construction grading of the safety areas on 16/34 at the end of the tarmac on 34.

**10. AAC Reports.**

Chair reminds everyone that the AAC prepares a letter that goes out with his signature to the BOCC that is an annual report which he has done a draft of and sent to Keith Kallman and at the next meeting we'll get that on the the agenda. The Chair states the next meeting will be his last.

**11. Adjournment.**

Chair adjourned the meeting at 7:37 p.m.